

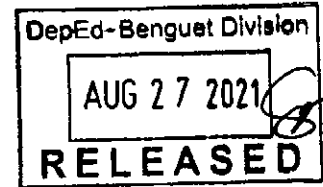


Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

August 24, 2021

DIVISION MEMORANDUM

No. 384, C 2021



TO: Chief Education Supervisor, CID and SGOD
Public Schools District Supervisors, Coordinating Principals
Public Elementary and Secondary School Heads
All Others Concerned

**2021 BENGUET DIVISION BRIGADA ESKWELA (BE) AND OPLAN BALIK
ESKWELA MONITORING (OBE)**

1. The Schools Division of Benguet issues this memorandum for the information and guidance of all concerned and with reference to DM 048 s. 2021 or the 2021 Brigada Eskwela Implementing Guidelines and the DM 058 s. 2021 or the 2021 Oplan Balik Eskwela (OBE).
2. In line with the implementation of the 2021 Brigada Eskwela and Oplan Balik Eskwela, attached herein are tools to monitor and evaluate the activities undertaken during the implementation of the BE (August 3 – September 30 2021) and OBE (September 6 – September 17, 2021). **Please see attachments 2, 3, 4 and 5.**
3. May it be noted that the monitoring tools are purposefully for the Brigada Eskwela and Oplan Balik Eskwela implementation. A separate issuance will be posted for the selection of Best Brigada Implementers.
4. Composition of the Oplan Balik Eskwela Public Assistance Command Center (OBE-PACC) and the Brigada Eskwela (BE) Monitoring Committees is enclosed in attachment 1 of this memorandum.
5. In the event of the implementation, education key officials will be monitoring the implementation of the Brigada Eskwela and Oplan Balik Eskwela Program in schools within the Division using the attached monitoring tools. Likewise, PSDSs shall monitor the compliance of schools under their Districts. Accomplished monitoring tools shall be submitted to the District for consolidation and District consolidated report shall be submitted to the Social Mobilization and Networking Section for Division consolidation.
6. Immediate dissemination and strict compliance with this memorandum is directed.


GLORIA B. BUYA-AO
Schools Division Superintendent



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Attachment 1 to DM No. _____

OPLAN BALIK ESKWELA PUBLIC ASSISTANCE COMMAND CENTER (OBE-PACC) COMMITTEE

NAME	DESIGNATION	OFFICE HOTLINE	EMAIL	OTHER OBE CONTACT INFORMATION
GLORIA B. BUYA-AO	Chair/Schools Division Superintendent	074 422 6570 (telefax) 074 422 2001	gloria.buya-ao@deped.gov.ph	09393968160
SAMUEL T. EGSAEN, JR.	Co-Chair/OIC-ASDS		samuel.egsaen@deped.gov.ph	09298625091
LORNA M. YACO	Vice Chair/Education Program Specialist II		lorna.yaco@deped.gov.ph	09120438044
NOVER B. SINGGANGAN	Member/Attorney III		nover.singgangan@deped.gov.ph	09198276111
ERIC S. WANSON	Member/ITO		eric.wanson@deped.gov.ph	09606135150
SUSAN CJ DAWANG	Member/HRMO, AO IV		susan.dawang@deped.gov.ph	09163645244
ARVIN M. DOMAN	Member/SEPS-SMN		arvin.doman@deped.gov.ph	09995556947
CORAZON C. QUIPOT	Member/SEPS, SMME		corazon.quipot@deped.gov.ph	09639922529
JOVEN S. AGTANI	Member/EPS II, SMME		joven.agtani@deped.gov.ph	09185191656

▪ **Schools shall create School level OBE Committee**

BRIGADA ESKWELA MONITORING COMMITTEE

NAME	DESIGNATION
GLORIA B. BUYA-AO, SDS SAMUEL T. EGSAEN JR. EdD, ASDS RIZALYN A. GUZNIAN, EdD, CES-CID LUCIO B. ALAWAS, CES-SGOD CEASAR B. LUMA-ANG, EPS-SGOD	CONSULTANTS
ARVIN M. DOMAN	Chairman
LORNA M. YACO	Co-Chairman
MARY GRACE G. MATIAS, MD., MO-III CORAZON C. QUIPOT, SEPS-SMME JOVEN B. AGTANI, EPS II-SMME ABRAHAM ULEP, DMD MARCELINO SAMONTE, DMD SHELBY G. SANGAO, Nurse II KENNETH W. KELCHO, PDO I XYLENE GRAIL D. KINOMIS, SEPS-DRDD ANTIONETTE SAKYANG, PDO II SYLVESTER TASING, Engineer	Members
NERISSA I. BARBOSA, PDO II JOANE S. BUMANGHAT, DMD ROSELLE KRISTINE D. WAGUIS, Nurse II DENVER SIN-OT, Architect ERLINDA C. QUINU-AN, EPS Values FRANCIS F. PECKLEY, EPS English NORBERT LARTEC, EPS Filipino MERLYN CONCHITA DE GUZMAN, EPS Science ELVERNICE S. FANGED, EPS II-HRDD	
	Secretariat



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Attachment 2 to DM No. _____

BRIGADA ESKWELA MONITORING TOOL
(Adopted from BE Manual)

REGION:	DIVISION:
NAME OF SCHOOL:	SCHOOL ID:
NAME OF SCHOOL HEAD:	BRIGADA COORDINATOR:

Instructions: Please mark the appropriate column. Be objective as possible

NUMERICAL RATING	DESCRIPTION
1	Not Implemented
2	Poorly Implemented
3	Satisfactorily Implemented
4	Very Satisfactorily Implemented

No	PRE-IMPLEMENTATION INDICATORS	1	2	3	4	REMARKS
1	Did the School conduct an orientation on the rationale of the Brigada Eskwela prior to the implementation?					
2	Did the School organize Program Committees? (Steering, Working, Advocacy, Resource mobilization, Implementation, Admin and Finance, Documenters)					
3	Did the School conduct orientation on the duties and functions of the organized committees?					
4	Did the School promote advocacy or emphasize community collective efforts in promoting collaboration (Bayanihan para sa Paararan) for safe living and address social issues and concerns in schools, homes and community?					
5	Did the School determine resource needed, tap partners and volunteers to participate in the BE?					
6	Did the School meet the working committees to assess the readiness of the school and develop plan of action to be undertaken during the implementation of the BE?					
No	IMPLEMENTATION STAGE INDICATORS					
1	Did the School conduct simple opening program/Kick-off Ceremony?					



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2	Did the School proceed to the organization and briefing of working committee after the opening program				
3	Did the School implement the Work Plan on actual implementation?				
4	Did the School record daily accomplishments of the participants and volunteers?				
5	Did the School conduct debriefing of working committees each day of the BE week?				
6	Did the School conduct final inspection at the last day of the BE period?				
7	Did the School conduct culminating/closing program to conclude the BE Period?				
No	POST IMPLEMENTATION STAGE INDICATORS				
	Did the School prepare the Final Accomplishment Report of the BE?				
	Did the School submit the Final Accomplishment report to the Division Office through SMN?				
	Did the School sustain BE?				

Answer briefly the following questions.

What are the best practices undertaken by the School in the BE implementation?

What are the challenges encountered by the School in the BE implementation?

Accomplished by:

_____ Monitoring Officer	_____ Designation	_____ Date Accomplished
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Attachment 3 to DM No. _____

BRIGADA ESKWELA (BE) MONITORING TOOL
(Social Mobilization and Networking)

REGION:	DIVISION:
NAME OF SCHOOL:	SCHOOL ID:
NAME OF SCHOOL HEAD:	BRIGADA COORDINATOR:

Instructions: Please mark the appropriate column. Be objective as possible

No	INDICATORS	YES	No	REMARKS
1	Brigada Eskwela activities highlight partnership initiatives that complement the BE-LCP among other efforts.			
	▪ PTA Officers and members			
	▪ Members of the Community/Barangay			
	▪ Private Sector Representatives			
	▪ Civic Society Organizations (CSOs), Faith based Organizations, NGAs, NGOs, GOCCs, etc.			
	▪ LGUs and Staffs			
	▪ Private Partners, Private Corporations			
	▪ Other Government Officials and Employees			
	▪ Academe			
	▪ Individual Partners			
2	Skills or expertise provided by the volunteers during the BE period are in the areas of the following: (Engagement of Partners)			
	▪ Carpentry			
	▪ Masonry			
	▪ Plumbing			
	▪ Electrical			
	▪ Landscaping/Gardening/GPP/Pruning			
	▪ Cleaning/Weeding/Tree planting			
	▪ Painting			
	▪ Perimeter Fencing			
	▪ Others			
3	School received packages of support, as donation, in the form of:			
	▪ Hardware supplies and materials			



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	<ul style="list-style-type: none"> ▪ Cleaning materials ▪ Food for volunteers ▪ Kits (For school safety and disaster) ▪ COVID 19 Critical Logistics ▪ Others 			
4	Are there enough volunteers to do the repair and maintenance works in the school?			
5	Brigada Eskwela Theme on School Safety and Preparedness was given attention (Safe Learning Facilities, School Disaster Management, Risk Reduction and Resilience Education); 2021 Theme: "Bayanihan para sa Paaralan"			
6	Do the volunteers have clear understanding of the purpose of the BE Program and the task they are expected to do?			
7	Does the School Head/Brigada Coordinator keeps attendance record of the volunteers during the BE?			
8	Does the School Head/Brigada Coordinator keeps accounts of the resources generated during the BE?			
9	Does the School Head/Brigada Coordinator appear to have strong relationship with the community?			
10	Brigada Eskwela related accidents/emergencies occurred, if yes, please specify.			
11	How would you rate the overall implementation of Brigada Eskwela in the School?			
	<input type="checkbox"/> Very Satisfactory	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
12	How would rate the spirit of volunteerism in the school?			
	<input type="checkbox"/> Very Satisfactory	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
13	Feedback/Commendations/Suggestions/Recommendations			

Accomplished by:

_____ Monitoring Officer	_____ Designation	_____ Date Accomplished
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Attachment 4 to DM No. _____

_____ **BRIGADA ESKWELA (BE) & OPLAN BALIK ESKWELA (OBE)**
MONITORING TOOL
(DepEd Health Standards)

REGION:	DIVISION:
NAME OF SCHOOL:	SCHOOL ID:
NAME OF SCHOOL HEAD:	BRIGADA COORDINATOR:

Menu of School Kits
(DO 32 s. 2020)

School Provision	Minimum Contents	YES	NO	Remarks
Emergency kits/bags for learners	Whistle	<input type="checkbox"/>	<input type="checkbox"/>	
	Leaflets of information of the kits	<input type="checkbox"/>	<input type="checkbox"/>	
Learners kit	Notebook (50 leaves)	<input type="checkbox"/>	<input type="checkbox"/>	
	Pad paper	<input type="checkbox"/>	<input type="checkbox"/>	
	Pencil	<input type="checkbox"/>	<input type="checkbox"/>	
	Ball pen	<input type="checkbox"/>	<input type="checkbox"/>	
	Crayon	<input type="checkbox"/>	<input type="checkbox"/>	
	Ruler	<input type="checkbox"/>	<input type="checkbox"/>	
	Small scissors	<input type="checkbox"/>	<input type="checkbox"/>	
	Pencil sharpener	<input type="checkbox"/>	<input type="checkbox"/>	
	Paste	<input type="checkbox"/>	<input type="checkbox"/>	
	Bag	<input type="checkbox"/>	<input type="checkbox"/>	
Emergency kit for schools	First aid kit	<input type="checkbox"/>	<input type="checkbox"/>	
	Contact number of emergencies	<input type="checkbox"/>	<input type="checkbox"/>	
	Stretcher	<input type="checkbox"/>	<input type="checkbox"/>	
	Flashlights/batteries	<input type="checkbox"/>	<input type="checkbox"/>	
	Radio/batteries	<input type="checkbox"/>	<input type="checkbox"/>	
	Bell/warning device	<input type="checkbox"/>	<input type="checkbox"/>	
	Whistle	<input type="checkbox"/>	<input type="checkbox"/>	
	Transistor radio	<input type="checkbox"/>	<input type="checkbox"/>	
	Electrical tape	<input type="checkbox"/>	<input type="checkbox"/>	
	Rope	<input type="checkbox"/>	<input type="checkbox"/>	
First aid kit	Burn ointment	<input type="checkbox"/>	<input type="checkbox"/>	
	Povidone iodine (betadine)	<input type="checkbox"/>	<input type="checkbox"/>	
	Adhesive bandage (band aid)	<input type="checkbox"/>	<input type="checkbox"/>	
	Bandage	<input type="checkbox"/>	<input type="checkbox"/>	
	Gauze	<input type="checkbox"/>	<input type="checkbox"/>	
	Plaster tape	<input type="checkbox"/>	<input type="checkbox"/>	
	Alcohol	<input type="checkbox"/>	<input type="checkbox"/>	
	Hydrogen peroxide/agua oxigenada	<input type="checkbox"/>	<input type="checkbox"/>	
	Bottled water	<input type="checkbox"/>	<input type="checkbox"/>	



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	Gloves Cotton	<input type="checkbox"/>	<input type="checkbox"/>	
Teachers kit	Manila paper Bond paper long (cactus) Pair of scissors Cartolina Pen (black and red) Permanent markers (black and blue) Bag Ruler (12in) Pencil sharpener Lesson plan notebook Class record	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Teachers emergency kit	Whistle Flashlight/batteries Boots Raincoats/umbrella Radio/batteries Emergency hotline list Evacuation guide Toiletries Bottled water	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Health and Hygiene kits	Soap, toothbrush, toothpaste Sanitary pads for female high school learners Drinking water (1 liter)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

Required Health Standards in Basic Education Offices and Schools
(DepEd Order 014 s. 2020)

Office and School Provision	Minimum Contents	YES	NO	Remarks
Logistics to reduce transmission	Thermal scanner Hand sanitizer Alcohol Tissue paper/towel Bleach (100ml:900ml) Disinfectants (Lysol) Trash bin Hand soaps	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Wins	Hand wash facility (Portable/Fixed) Foot bath on all entrance Water tank Water supply	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	



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	Gender segregated toilets	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
General Health and Safety Protocols				
	Conducted orientation on proper hand and respiratory etiquette for learners, teachers and personnel (WinS) (DO 10 s. 2016)	<input type="checkbox"/>	<input type="checkbox"/>	
	Developed contingency and response plan for COVID 19	<input type="checkbox"/>	<input type="checkbox"/>	
	Ensured availability of nutritious foods and support the promotion of ensuring a strong immune system among learners and personnel to fight COVID 19 (DO 13 s. 2017)	<input type="checkbox"/>	<input type="checkbox"/>	
	Ensured the ban on smoking/vaping per DO 48 s. 2016	<input type="checkbox"/>	<input type="checkbox"/>	
	Early detection	YES	NO	Remarks
	Temperature checked all teachers, personnel and visitors prior to entering school	<input type="checkbox"/>	<input type="checkbox"/>	
	Reduce Contact	YES	NO	Remarks
	Observed strict physical distancing of at least 1 meter apart in common areas	<input type="checkbox"/>	<input type="checkbox"/>	
	Conducted large physical gatherings and other activities where physical distancing is not possible	<input type="checkbox"/>	<input type="checkbox"/>	
	Online platforms for meetings, trainings and conferences were utilized	<input type="checkbox"/>	<input type="checkbox"/>	
	Traffic Flow; ENTRANCE and EXIT	<input type="checkbox"/>	<input type="checkbox"/>	
	Reduce duration of infection	YES	NO	Remarks
	Ensured the continuous operationalization of the Preventive Alert System in Schools (PASS) for COVID 19 per DM 15 s. 2020	<input type="checkbox"/>	<input type="checkbox"/>	
	Ensured establishment/refurbishment of school clinic for provision of appropriate health intervention	<input type="checkbox"/>	<input type="checkbox"/>	
	Presence of screening area for teachers, personnel and visitors	<input type="checkbox"/>	<input type="checkbox"/>	
	School has holding area/isolation space for learners, teachers, personnel awaiting referral to appropriate authorities	<input type="checkbox"/>	<input type="checkbox"/>	
	Established communal area for clients and visitors with appropriate physical distancing	<input type="checkbox"/>	<input type="checkbox"/>	
	Mental Health and Psychosocial Support Services (MHPSS)	YES	NO	Remarks
	Operationalized guidance office to provide basic mental health services	<input type="checkbox"/>	<input type="checkbox"/>	
	Appropriated support for the essential workforce, vulnerable groups, and most at-risk population (MARF) learners and personnel	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	



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Have access to SDO- Counselling services hotlines	YES	NO	Remarks
Information Education Communication (IEC)			
Displayed IEC materials containing the key messages on health and safety on key strategic areas of the schools, such as the school entrance, corridors, toilets, and other communal areas/distributed to learners, personnel or visitors IEC	<input type="checkbox"/>	<input type="checkbox"/>	

Actions for COVID-19 Prevention and Control in Schools

CHECKLIST FOR SCHOOL ADMINISTRATORS, TEACHERS AND STAFF	YES	NO	Remarks
1. Promoted and demonstrated regular hand washing and positive hygiene behaviors and monitor their uptake. Ensured adequate, clean and separate toilets for girls and boys <ul style="list-style-type: none"> ✓ Ensured soap and safe water is available at age-appropriate hand washing stations ✓ Encouraged frequent and thorough washing (at least 20 seconds) Washing hands properly Step 1: Wet hands with safe running water Step 2: Apply enough soap to cover wet hands Step 3: Scrub all surfaces of the hands – including backs of hands, between fingers and under nails – for at least 20 seconds Step 4: Rinse thoroughly with running water Step 5: Dry hands with a clean, dry cloth, single-use towel or hand drier as available <ul style="list-style-type: none"> ✓ Placed hand sanitizers in toilets, classrooms, halls, and near exits where possible ✓ Ensure adequate, clean and separate toilets or latrines for girls and boys 	<input type="checkbox"/>	<input type="checkbox"/>	
2. Cleaned and disinfected school buildings, classrooms and especially water and sanitation facilities at least once a day, particularly surfaces that are touched by many people (railings, lunch tables, sports equipment, door and window handles, toys, teaching and learning aids etc.) <ul style="list-style-type: none"> ✓ Used sodium hypochlorite at 0.5% (equivalent 5000ppm) for disinfecting surfaces and 70% ethyl alcohol for disinfection of small items, and ensured appropriate equipment for cleaning staff 	<input type="checkbox"/>	<input type="checkbox"/>	
3. Increased air flow and ventilation where climate allows (open windows, use air conditioning where available, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	



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4. Adherence to the attached classroom layout, specifying the physical designs of chairs and classroom arrangement that ensure physical distancing	<input type="checkbox"/>	<input type="checkbox"/>	
5. Posted signs encouraging good hand and respiratory hygiene practices	<input type="checkbox"/>	<input type="checkbox"/>	
6. Ensured trash is removed daily and disposed of safely/MRF	<input type="checkbox"/>	<input type="checkbox"/>	
CHECKLIST FOR PARENTS/GUARDIANS (OPTIONAL)	YES	NO	Remarks
1. Monitored your child's health and keep them home from school if they are ill	<input type="checkbox"/>	<input type="checkbox"/>	
2. Taught and modeled good hygiene practices for your children	<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> ✓ Washed your hands with soap and safe water frequently. If soap and water are not readily available, used an alcohol-based hand sanitizer with at least 60% alcohol. Always washed hands with soap and water, if hands are visibly dirty ✓ Ensured that safe drinking water is available and toilets or latrines are clean and available at home ✓ Ensured waste is safely collected, stored and disposed of ✓ Coughed and sneezed into a tissue or your elbow and avoided touching your face, eyes, mouth, nose 	<input type="checkbox"/>	<input type="checkbox"/>	
3. Encouraged your children to ask questions and express their feelings with you and their teachers. <i>Remember that your child may have different reactions to stress; be patient and understanding.</i>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Prevented stigma by using facts and reminding students to be considerate of one another	<input type="checkbox"/>	<input type="checkbox"/>	
5. Coordinated with the school to receive information and ask how you can support school safety efforts (through parent-teacher committees, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	
CHECKLIST FOR STUDENTS AND CHILDREN	YES	NO	Remarks
1. In a situation like this it is normal to feel sad, worried, confused, scared or angry. Know that you are not alone and talk to someone you trust, like your parent or teacher so that you can help keep yourself and your school safe and healthy.	<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> ✓ Asked questions, educated yourself and get information from reliable sources 	<input type="checkbox"/>	<input type="checkbox"/>	
2. Protected yourself and others	<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> ✓ Washed your hands frequently, always with soap and water for at least 20 seconds ✓ Remembered to not touch your face ✓ Do not share cups, eating utensils, food or drinks with others 	<input type="checkbox"/>	<input type="checkbox"/>	



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3. Be a leader in keeping yourself, your school, family and community healthy. ✓ Shared what you learn about preventing disease with your family and friends, especially with younger children ✓ Modeled good practices such as sneezing or coughing into your elbow and washing your hands, especially for younger family members	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
4. Don't stigmatize your peers or tease anyone about being sick; remember that the virus doesn't follow geographical boundaries, ethnicities, age or ability or gender.	<input type="checkbox"/> <input type="checkbox"/>	
5. Tell your parents, another family member, or a caregiver if you feel sick, and ask to stay home.	<input type="checkbox"/> <input type="checkbox"/>	

Accomplished by:

_____ Monitoring Officer	_____ Designation	_____ Date Accomplished
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Attachment 5 to DM No. _____

OPLAN BALIK ESKWELA (OBE) MONITORING TOOL
 (Adopted from OBE CAR 2020)

REGION:	DIVISION:
NAME OF SCHOOL:	SCHOOL ID:
NAME OF SCHOOL HEAD:	BRIGADA COORDINATOR:
Type of School	Please Check: <input type="checkbox"/> Private <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> Public <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary (JHS & SHS) <input type="checkbox"/> Secondary (JHS only) <input type="checkbox"/> Secondary (SHS only) <input type="checkbox"/> Elementary/Secondary with ALS <input type="checkbox"/> Integrated <input type="checkbox"/> Multigrade <input type="checkbox"/> ALS CLC <input type="checkbox"/> SPED Center
Monitoring Strategy	Please Check: <input type="checkbox"/> Field Monitoring/On-site Monitoring <input type="checkbox"/> Online Monitoring <input type="checkbox"/> Focus Group Discussion (Face to face or virtual) <input type="checkbox"/> Others (Please specify)

Instructions: Please mark the appropriate column. Be objective as possible

No	INDICATORS	YES	No	REMARKS
1	ACTUAL ENROLLMENT (as to date) and DISTANCE LEARNING MODALITIES			
	<ul style="list-style-type: none"> ▪ Did the parents/learners accomplish the Modified Learner and Survey Form? 			
	<ul style="list-style-type: none"> ▪ Did the School ICT coordinator/System Admin Account consolidate the Modified Learner and Survey Forms accomplished by the learners? 			
	<ul style="list-style-type: none"> ▪ Was it uploaded to the LIS using the LES Quick count facility? 			
	<ul style="list-style-type: none"> ▪ Cognizant of the latest uploaded enrolment? (Number of learners per Grade Level) 			
2	AVAILABILITY OF LEARNING RESOURCES PROVIDED TO LEARNERS			
	<ul style="list-style-type: none"> ▪ Self-learning modules (Printed) 			
	<ul style="list-style-type: none"> ▪ SLMs in interactive digital format 			
	<ul style="list-style-type: none"> ▪ Inclusive E-Book 			
	<ul style="list-style-type: none"> ▪ Video-taped Lessons 			



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	<ul style="list-style-type: none"> ▪ Audio-taped Lessons 			
	<ul style="list-style-type: none"> ▪ DepEd LMS - Offline 			
	<ul style="list-style-type: none"> ▪ DepEd LMS - Online 			
	<ul style="list-style-type: none"> ▪ Was the school/ICT Coordinator oriented of the LMS? 			
	<ul style="list-style-type: none"> ▪ Do the School plan to strengthen the LMS with the Stakeholders? 			
3	READINESS ASSESSMENT FOR THE DISTANCE LEARNING DELIVERY MODALITY			
	<i>Preparation of the learning materials; weekly guides and other learning resources</i>			
	<ul style="list-style-type: none"> ▪ Designated Area for module packing 			
	<ul style="list-style-type: none"> ▪ Signage of Public Health Standards 			
	<ul style="list-style-type: none"> ▪ Personnel handlers are appropriately wearing Personal Protective Equipment (PPE) while handling Learning Modules/Materials 			
	<ul style="list-style-type: none"> ▪ Regular practice of Disinfection (receiving and handling; disinfection of designated areas) 			
	<ul style="list-style-type: none"> ▪ Accounted TP/NTP/Learners with comorbidities or with any pre-existing medical conditions 			
	<ul style="list-style-type: none"> ▪ Accounted School personnel trained for the Distance Learning Modality 			
	<ul style="list-style-type: none"> ▪ Accounted community learning facilitators/volunteers to support learners while learning from home 			
	<ul style="list-style-type: none"> ▪ Accounted learners to be provided with community learning facilitators/volunteers 			
	<ul style="list-style-type: none"> ▪ Accounted trained community learning facilitators/volunteers 			
	<ul style="list-style-type: none"> ▪ Accounted untrained community learning facilitators/volunteers 			
	<ul style="list-style-type: none"> ▪ Designated personnel in the school who will respond to queries from families and community learning facilitators (School personnel and partners) 			
	<i>Packaging of Instructional Packet</i>			
	Are the following materials provided in the instructional packets?			



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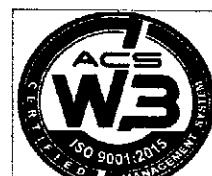


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▪ SLMs in all modules			
▪ Activity/work sheets			
▪ Weekly home learning plan for weeks 1-4			
▪ Home learning tasks of learners in all subjects			
▪ Gadgets containing the digital formats of all learning tasks and SLMs of all subjects, videotaped/audiotaped lessons from SLMs			
▪ Parents' guide			
▪ Parent/guardian/learner feedback forms			
▪ COVID 19 IEC			
▪ Procedures on the distribution and retrieval or collection of materials; mobile number of class advisers			
▪ Individual monitoring plan for learners observed or assessed to have academic challenges			
▪ Did the School give orientation or instructional tasks relative to learning continuity and provided in the instructional packet?			
▪ Others (Please specify)			
<i>Instructional Packet distribution</i>			
Designated area for picking up modules (School or Drop-off point)			
Is the area secured? (Observance of Public Health Protocols)			
Mode of distribution of instructional packets for learners (Parents/Guardians pick up the learning packets, Barangay, PNP, others – Please specify)			
Accounted partners, guardians or para-teachers attending weekly orientations if any (Help in supervising learners from home)			
Designated areas in the community as pick-up points of Instructional packets for parents/guardians who can't go to school			



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Mechanisms used by the school to monitor if the instructional packets are received by the parents or learners				
Learning Delivery				
Parents oriented of the contents and procedures of accomplishments of the learning packets				
Provision of Support systems to learners (Home visits, Para teachers, LSAs, Open communication lines, help desks, others- please specify)				
Issues and concerns were accommodated				
Issues and concerns were addressed				
Limited face to face during consultations				
Observance of Public Health Standards				
Collection of Instructional Packets				
Collected the Instructional Packets from the learners through?				
<ul style="list-style-type: none"> ▪ Parent/guardian brings Learning Packets to Schools ▪ PNP ▪ Barangay ▪ Teachers collect Learning Packets ▪ Others (specify) 				
How would you rate the overall implementation of Brigada Eskwela in the School?				
<input type="checkbox"/> Very Satisfactory	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor	
12	How would rate the spirit of volunteerism in the school?			
<input type="checkbox"/> Very Satisfactory	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor	
13	Feedback/Commendations/Suggestions/Recommendations			

Accomplished by:

_____ Monitoring Officer	_____ Designation	_____ Date Accomplished
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